-Likelihood

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Rare | Unlikely | Possible | Likely | Certain |
| 1 | 2 | 3 | 4 | 5 |

-impact level

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Negligible | Minor | Moderate | Major | Extreme |
| 1 | 2 | 3 | 4 | 5 |

-Risk Rating

|  |  |  |  |
| --- | --- | --- | --- |
| Low | Moderate | High | Extreme |
| 1 – 3 | 4 – 6 | 7 – 8 | 9 – 10 |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Ref | Risk Description | Cause | Risk Event | Likelihood  (1-5) | Impact  (1-5) | Risk rating | Action |
| 1 | Lack of Time | Improper time management | Not completing project/task | 1  1 | 4 | 4 | Plan daily and weekly tasks, set deadlines |
| 2 | Self-Management | Burnout | Not being able to complete work, physical illness | 2 | 3 | 7 | Take regular breaks, set realistic goals, ask for help when needed |
| 3 | Heat wave | Climate change | Overheating | 5 | 3 | 7 | Have fans and take regular breaks |
| 4 | Computer dying | Poor Hardware | Loss of work, stress and can impact future work | 2 | 4 | 9 | Keep multiple backups of work on the server |
| 5 | Internet loss | Remote location, poor infrastructure | Unable to connect to the cloud or be able to use online resources | 3 | 2 | 2 | Save database to local machine & online. Make sure to have a steady connection wherever I am working |